

Topic	Est. Hrs.	Notes	Assumptions
• All Tasks	178		
• 1 Strategy	24		
• 1.1 Project Planning / Task List	24	Initial scoping work. May be higher.	
• 1.2 Stakeholder Interviews			
• 2 Project Planning / Meetings / Management			
• 2.1 Meetings & Communication		# status meetings # team members (approx one 1hr meeting per week for the project length).	Assumes project is # weeks long.
• 2.2 Project Management & Logistics		Generally 15% of section 4 and 5	Assumes this total is #hrs. Assumes project is 20 weeks long.
• 3 User Interaction & Design			
• 3.1 Wireframes			
• 3.1.1 Creation of Wireframes		Up to # Wireframes	
• 3.1.2 Iteration of Wireframes		Reviews and changes to Wireframes.	
• 3.2 Designs		Up to # Wireframes	
• 3.2.1 Creation of Designs			
• 3.2.2 Iteration of Designs		Up to # Designs	
• 3.3 User Research		Reviews and changes to Designs.	
• 3.4 Branding			
• 4 Development	114		
• 4.1 Technical Specifications Discussions and Email			
• 4.2 Base Install and Setup	99	Non-negotiable items	
• 4.2.1 Drupal Base Setup and Configuration	20		
• 4.2.2 Module selection and installation	10		
• 4.2.3 Module maintenance	10		
• 4.2.4 Theme Page Wrapper	40	Treatment of global elements like header, footer, menus, comments, layout etc.	
• 4.2.5 Menus / Navigation	5	Configuration of menus.	Up to 3 navigational menus per site.
• 4.2.6 Print optimization	10		
• 4.2.7 Roles and permissions	4		Up to 3 roles with granular permissions
• 4.3 Features			
• 4.3.1 Blog		Ability to...	
• 4.3.1.1 Create Content Type			
• 4.3.1.2 Build View			
• 4.3.1.3 Theme Content Type			
• 4.3.1.4 Theme View			
• 4.3.2 Calendar		Ability to...	
• 4.3.2.1 Create Content Type			
• 4.3.2.2 Build Page View			
• 4.3.2.3 Build Block			
• 4.3.2.4 Theme Content Type			
• 4.3.2.5 Theme Page View			
• 4.3.2.6 Theme Block			
• 4.3.3 Integration with XYZ		Ability to...	
• 4.3.3.1 Research XYZ			
• 4.3.3.2 Code interface to XYZ			
• 4.3.3.3 Code Block XYZ			
• 4.3.3.4 Code Page XYZ			
• 4.3.3.5 Theme XYZ Block			
• 4.3.3.6 Theme XYZ Page			
• 4.3.4 Search		Ability to...	
• 4.3.4.1 CE - Research XYZ			
• 4.3.4.2 CE - Code interface to XYZ			
• 4.3.4.3 FE - Theme Search Block			
• 4.3.4.4 FE - Theme Search Page			
• 4.3.5 Site map			
• 4.4 Final Code Release	15	Involves...	
• 4.4.1 Hosting consultation	15	Time spent discussing and recommending server architecture and other system administration items.	
• 4.4.2 Task 2			
• 4.4.3 Task 3			
• 5 Quality Assurance	40		
• 5.1 Cross browser testing for FF, Safari, Opera, IE 7, 8	20		
• 5.2 Browser testing for IE 6 only	20		
• 5.3 QA Script Creation		Generally 25% of 5.2	
• 5.4 QA Testing		Generally 20% of section 4	
• 6 Content			
• 6.1 Content Proliferation		Manual proliferation	
• 6.2 Content Migration		Scripted proliferation	
• 7 Knowledge Transfer & Documentation			
• 7.1 Site Documentation		Screencast documentation linked within the site.	No written documenation provided.
• 7.2 Training Preparation			
• 7.3 Training Session		Two team members for 2 days of high level content editing training.	
• 8 Contingency		Generally 10-25% of section 4 based on assessment.	

Topic	Est. Hrs.	Notes	Assumptions
<ul style="list-style-type: none"> • Tasks not in Scope / Requires separate budget 		Elements that do not fit within the scope of this project.	
<ul style="list-style-type: none"> • Exclusions from RFP 		Elements requested in RFP that do not fit within the scope of this project.	
<ul style="list-style-type: none"> • Glossary 	0		
<ul style="list-style-type: none"> • 1 Node 		A piece of content that is editable within the site. Not all nodes are represented in the site as a page, some nodes are compiled together to make a page. A node often very structured with fields that map to the design required in the site. A node is structured using the "content type" configuration.	
<ul style="list-style-type: none"> • 2 Module 	0	A piece of contributed code maintained by the Drupal community, sometimes maintained by Palantir. Modules include but are not limited to: Views, CCK, Panels, Domain Access, Menu_Block, Emfield, Flag, Blocks, etc.	